

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

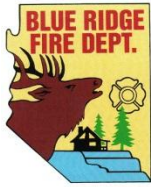
928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

October 16, 2026 9:00 AM

Minutes

1. Call to Order Meeting was called to order at: 9:04 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill, and Brian Alexander via telephone
4. Review and Adoption of the Agenda
Linda Moved and Casey 2nd motion to adopt the agenda
Motion passed unanimously
5. Call to the Public
CALL TO THE PUBLIC: ARS 38-431.01 (H)
A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action
Casey thanked the community for allowing him the privilege to serve on the Board.
6. Review and Adoption of Minutes to September 18, 2026 meeting
Casey Moved and Brian 2nd motion to adopt the minutes to the September 18, 2026 meeting
Motion passed unanimously
7. Announcements
Men's Breakfast tomorrow at 8:00 at BRCC October 17, 2026
BRCST Winter Preparedness Meeting at BRCC at 12:30 October 17, 2026
Starlighters Breakfast October 24, 2026, 8:00
8. Reports and Correspondence
 - a. Chairperson's Report:
Election coming up, please vote
Water District- Starlight Pines Ranchettes booster system is out of service will be replaced. Fire hydrants being maintained and repaired.
 - b. Chief's Report:
Personnel: 18 volunteers, 8 paid reserve, 8 full-time, and 1 part-time admin.
Apparatus: All in service. Firefighter Kyle Chambliss installed handheld radios
WT 111 expected end of 10/26
Incident Report: total call volume for September was 18: 13 EMS, 0 Fire, 1 MVC, and 4 service calls
Training: 466 hours in September including communications, BLS medications, AZ State Fire School
Updates/Announcements:
-Coconino County Assessor's Office confirmed CCP Units 3&7 annexation complete
-Insurance Services Office contacted regarding new ISO rating for CCP Units 3&7

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- FSA refunds for CCP Units 3&7 subscribers \$10,088.77 mailed out 9/29/26
- CCP Unit 6 Annexation Public Hearing tomorrow, 10/17/26
- Happy Jack building ownership transfer complete with VFIS insurance coverage
- AZGOHS grant officially awarded \$21,240 for battery powered extrication equipment
- Arizona Community Foundation \$3,000 grant award received for AZSFS firefighter training
- EMS on Federal Lands \$3,500 received (new revenue source)
- Community Wildfire Protection Plan (CWPP) completed and now available online (Google Coconino County CWPP)
- PSPRS employer rate reductions/Arizona State Fire Marshall fire insurance premium pending
- Securis Workman's Compensation Payroll Audit refund \$8,784
- Office HVAC installation complete!
- Community CPR class @ Station One on October 24th, 1300-1500, last one for the year
- Paramedic Refresher hosted by BRFD at Station One on November 2-6, 2026
Thank you to BC Chester for planning and coordinating, and Base Hospital support!
- Saunders Audit is scheduled for November 16-17th 2026

9. Review and Adoption of the September 2026 Financial Reports

Brian Moved and Linda 2nd motion to adopt the September 2026 Financial Reports
Motion passed unanimously

10. OLD BUSINESS

- a. Discussion with possible action on Flagstaff Dispatch IGA
With City of Flagstaff Legal Department Chief suggests tabling until further notice
Linda Moved Casey 2nd motion to remove this item from future agendas
Motion passed unanimously

11. NEW BUSINESS

- a. Discussion with possible action on AZGOHS grant award and additional funding for new battery powered extrication equipment.
Discussion
Laurie Moved, and Casey 2nd motion to approve an expenditure of approximately \$10,000 for an additional extrication tool.
Motion passed unanimously

12. Adjournment

Mike moved and Laurie 2nd motion to temporarily adjourn to Executive Session at 9:45
Motion passed unanimously
Meeting reconvened at 11:11
Linda moved and Casey 2nd motion to adjourn
Motion passed unanimously, Meeting was adjourned at 11:14.

Respectfully submitted,
Laurie Hawke, Clerk