

Blue Ridge Fire District

Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>
5023 Enchanted Lane Happy Jack, Arizona 86024

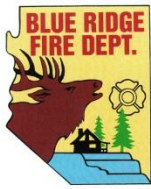
April 17, 2026

9:00 AM

Minutes

1. Call to Order Meeting was called to order at 9:04 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members: Brian Alexander, Mike Bourne, Laurie Hawke, Linda McDermott, and Casey Samsill
4. Review and Adoption of the Agenda
Laurie moved and Brian 2nd motion to adopt the agenda with the amendment of deleting the Saunders audit presentation which was in March.
Motion passed unanimously
5. Call to the Public—None
CALL TO THE PUBLIC: ARS 38-431.01 (H)
A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.
6. Review and Adoption of Minutes to March 20, 2026 Meeting
Brian moved and Linda 2nd motion to adopt the minutes to the March 20, 2026 meeting
Motion passed unanimously
7. Announcements
April 18--Men's Breakfast at BRCC at 8:00
April 25--Starlighter's Breakfast at the Community Center
May 2--8:00 Welcome Back to the Mountain Pancake Breakfast at the Firehouse
May 2, 2026 at 10:00 BRFD Auxiliary meeting at the Shed
Red Hot Mama's will begin meeting on the first Wednesday in May.
May 12-14--CERT Certification training, at the Fire Station, registration required
May 16—Community Awareness Speaker Event at the Fire Station, registration required
May 23--Starlighter's Boutique, at the Starlighter Community Center, Breakfast too.
8. Reports and Correspondence
 - a. Chairperson's Report
District Manager of the Water District, James Baldwin in attendance,
 - b. Chief's Report:
Personnel: 17 volunteers; 9 paid reserve; 7 full-time and 1 part-time admin
Apparatus: Medic 113 will be ready for pickup next week; WT111 final inspection May 11-13 at E-ONE in Ocala, Florida; all other apparatus in service
Incident Report: Total call volume for March was 19; 16 EMS; 0 Fire; 2 MVC; 1 service call
Training Report: 400 hours of training in March including vehicle extrication; annual wildland refresher; Arizona wildfire academy, and CPR classes
Updates/Announcements: BRFD Communications Project update: expected to be completed this fiscal year; Happy Jack building update likely on May 1st; Grit, Growth,

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Gratitude coming back to BRFD in December, 2026 (mental health resiliency training); and the Welcome Back to the Mountain Pancake Breakfast, May 2 at 8:00. Everyone is welcome!

9. Review and Adoption of the March Financial Report
Beth Wise, Administration, gave an update on STAR System, new for PSPRS
Entire Board expressed appreciation for all of Beth's hard work and diligence.
Discussion
Brian Moved and Casey 2nd motion to adopt the March Financial Report
Motion passed unanimously
10. OLD BUSINESS
 - a. Discussion and possible action to approve updates to the Strategic Management Plan
Laurie moved and Linda 2nd motion to approve updates to the Strategic Management Plan
Motion passed unanimously
 - b. Discussion and possible action to change the Board regular meeting schedule.
Discussion: Pros and Cons
Brian Moved and Casey 2nd motion to change the regularly scheduled Board meeting time to 10:00 AM on the 3rd Friday of the month
Casey and Brian voted aye, Linda, Laurie, and Mike voted no
Motion failed.
11. NEW BUSINESS
 - a. Discussion with possible action to transfer funds from Wells Fargo account to Coconino County Reserve Account.
Laurie moved and Brian 2nd motion to transfer \$130,000 from Wells Fargo account to the Coconino County Reserve Account
Motion passed unanimously
 - b. Discussion with possible action to adopt the PSPRS Funding policy.
Discussion: PSPRS asks to be approved annually.
Fire Chief Phil Paine and Chair Mike Bourne explained (Resolution needed and update policy to PSPRS/ARS standards)
The Board directed Chair Mike Bourne to write the resolution and update the PSPRS Policy for presentation at the next Board meeting.
 - c. Discussion with possible action to call for an election in the November, 2026 General Election for 3 Board positions.
Clerk of the Board, Laurie Hawke, presented elections process and requirements.
Discussion
Brian moved and Laurie 2nd motion to call for an election in the November 2026 General Election for 3 Board positions
Motion passed unanimously.
12. Adjournment
Brian, Casey motioned to adjourn at 10:03
Motion passed unanimously

Respectfully submitted,

Laurie Hawke, Clerk of the Board