

# Blue Ridge Fire District

## Blue Ridge Fire District Board of Directors Meeting

928-477-2751 <http://www.brfdaz.org/>  
5023 Enchanted Lane Happy Jack, Arizona 86024

May 16, 2025

9:30 AM

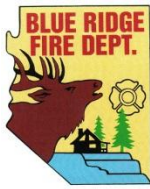
### Minutes

1. Call to Order Meeting called to order at 9:33 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members: Mike Bourne, Laurie Hawke, Linda McDermott, and Casey Samsill. Brian Alexander via telephone
4. Review and Adoption of the Agenda
  - a. Linda Moved and Casey 2<sup>nd</sup> motion to adopt the agenda
  - b. Motion passed unanimously
5. Call to the Public--None

#### CALL TO THE PUBLIC: ARS 38-431.01 (H)

A public body may make an open call to the public meeting, subject to reasonable time, place and manner restrictions, to allow individuals to address the public body on any issue within the jurisdiction of the public body. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action.

6. Review, Adoption and of Minutes to April 18, 2025 and May 3, 2025 Meetings
  - a. Laurie explained the reason for ratification.
7. Ratification of Minutes to April 18 and May 3, 2025 Minutes and the Budget Hearing on May 16, 2025.
  - a. Casey Moved and Linda 2<sup>nd</sup> motion to adopt and ratify the minutes to the April 18 and May 3, 2025 meetings
    - i. Brian abstained due to absence at April Meeting
8. Announcements:
  - a. Active Shooter Training at 10:00 May 17, 2025, Coconino County Sheriff's Department. 60 have reserved attendance, and lunch will be provided.
  - b. Starlighter's Sale on May 24, 2025, 8:00 AM, Breakfast and Lunch will be available
  - c. June 7, 2025 BRCST will host an Open House at the BR Community Church
9. Reports and Correspondence
  - a. Chairperson's Report
    - i. Wildfire Awareness Event in conjunction with Pancake Breakfast was well attended (@150) and was well received.
      1. Brian expressed appreciation to the Chief for having the foresight to lay the foundation for the Wildfire Awareness Event with the Welcome Back to the Mountain Pancake Breakfast.
  - b. Chief's Report
    - i. Personnel: 14 Volunteers; 10 paid reserve; 7 full-time; 2 part-time admin. New reserve Paramedic/FF/Engine Boss starting work here 1<sup>st</sup> week of June.
    - ii. Apparatus: E111 in Phoenix for remote turret install and warranty work. Medic111 Replacement ordered. All other apparatus in service
    - iii. Incident Report: Total call volume for April was 13: 8 EMS, 0 Fire, 2 MVC, 3 service calls



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- iv. Training report: 247 hours of training in April including: annual driver training, water supply, fire shelters, mega code, CPR, and advanced airway insertion. 3 BRFD personnel attended the Child Maltreatment Symposium and 2 personnel attended the Trauma in the White Mountains Conference.
  - v. Updates/Announcements: new subscriber in CCP 1, City of Phoenix/Camp Colley director contacted for subscription renewal, Annexation updates (Unit 4 and Unit 5), Another broken water line in crew quarters, Securis credit of \$5,858 + \$3,280 insurance = \$9,138 carry forward, 2025 Coconino County Community Wildfire Protection Plan renewal (CWPP), and Coconino County 2045 Envision Project.
10. Review and Adoption of the April, 2025 Financial Report
- a. Brian Moved and Linda 2<sup>nd</sup> motion to adopt the April 2025 Financial Report
  - b. Motion passed unanimously
11. OLD BUSINESS
- a. Discussion and possible action on the Communications Project  
Discussion: Chief explained progress, waiting on signatures. ETA June 1, projected to sign at June Board Meeting, and begin on or after July 1, 2025
    1. No action taken, item tabled.
  - b. Discussion and possible action on Flagstaff Dispatch IGA
    1. County Attorney has reviewed.
    2. Brian raised concerns with items 4.3 and 5.4
    3. Upgrade of comms could open other possibilities later.
    4. Chief and Mike will question, however as it is written by the county attorney, might not be any changes.
    5. No action taken, item tabled
  - c. Discussion and possible action on I-40 Group Mutual Aid Agreement
    1. County Attorney suggested numerous updates to the agreement.
    2. No action taken, item tabled.
  - d. Discussion and possible action on Fire Billing
    1. Concern that no distinction made between taxpayers/subscribers/members of the district VS non-taxpayers.
    2. Presentation by Fire Recovery USA
    3. Discussion
      - a. Primary clarification is that taxpayers/subscribers would NOT be billed for District fire services. Repeat: IF the Board adopts Fire Billing, it will not NOT IMPACT District Taxpayers/subscribers.
    4. Chief will seek further clarification.
    5. No action taken/item tabled.
12. NEW BUSINESS
- a. Discussion and possible action on contract to retain the County attorney
    1. The new contract has not arrived yet.
    2. No action taken, item tabled.
13. Adjournment  
Casey moved and Mike 2<sup>nd</sup> motion to adjourn  
Motion passed  
Meeting adjourned at 11:35 AM Respectfully Submitted, Laurie Hawke, Clerk